

Zaragoza, _____ 202_

**Protocol for the Appointment of OSH Officer to monitor work being carried out in
Exhibition Areas.**

The aim of Feria de Zaragoza is to reach the highest levels of safety in conducting its activities, ensuring that employees, contractors, and people in the vicinity are exposed to as few risks as possible.

Pursuant to art. 24 of the Spanish Occupational Safety and Health Act, implemented by R.D. 171/2004 in relation to the coordination of business activities, Feria de Zaragoza has the task of ensuring that all employers, workers and employees carrying out activities at the Exhibition Centre facilities, receive information on and identification of the hazards to which they may be exposed, preventive measures to control them or minimise them and the rules on actions to be taken in the event of an emergency and evacuation.

The main employer shall ensure that companies comply with occupational safety and health regulations on the Exhibition Centre's premises. Pursuant to the provisions of R.D. 171/2004 of 30th January,

The company states that it has received and understood these regulations and undertakes to notify and inform its workers of the instructions received and to include this information in its own risk assessment and OSH planning.

Feria de Zaragoza's work instructions must also be fulfilled by the rest of subcontracted companies, self-employed workers and exhibitors that carry out activities at the Exhibition Centre facilities.

Event: _____

Company: _____

Activity: _____

OSH OFFICER APPOINTMENT PROTOCOL

Appointment of the person responsible for monitoring, controlling, and ensuring compliance with safety and health regulations or OSH officer.

Name and Surnames: _____

National Id Card/Passport: _____

Date and signature: _____

The person appointed is the OSH officer

Company for which he/she carries out work:

| Pavilion | Aisle | Stand number | Exhibitor's company |
|----------|-------|--------------|---------------------|
| | | | |
| | | | |
| | | | |
| | | | |

Personnel carrying out work:

| Name and Surnames | National Id. Card | Name and |
|-------------------|-------------------|----------|
| | | |
| | | |
| | | |
| | | |

Company Manager's approval

Name:
National ID.
Card
Date:

Signature:

**IN ACCORDANCE WITH ARTICLES 24, 30, 33 AND 34 OF THE
SPANISH OCCUPATIONAL SAFETY AND HEALTH ACT****Article 24: Coordination of business activities**

1. When workers from two or more companies carry out activities at the same work centre, they must cooperate with regard to the application of occupational safety and health regulations. For this purpose, the necessary means for coordination shall be put in place in relation to protection and occupational safety and health and information shall be given to their respective workers in the terms foreseen in section 1 of article 18 of this Act.
2. The work centre employer shall adopt the necessary measures to ensure that the other employers carrying out their activities at the work centre receive appropriate information and instructions regarding the hazards that exist at the work centre and the corresponding protection and prevention means, as well as the emergency measures to be applied, which shall also be passed on to their respective workers.
3. Companies that contract out or subcontract to others, work or services that correspond to their own activity and that are carried out at their own work centres, must ensure that these contractors and subcontractors comply with the occupational safety and health regulations.
4. The obligations set forth in the last paragraph of section 1 of article 41 of this Act will also be applicable, in regard to outsourced operations, in those cases in which the contractor's or subcontractor's workers do not provide services at the work centres of the main company, if such workers have to operate with machinery, equipment, products, raw materials or tools provided by the main company.
5. The duty of cooperation, information and instruction established in sections 1 and 2 shall be applicable for self-employed workers who carry out their activities in the said work centres.

Article 30: Protection and prevention of occupational hazards

6. In compliance with the duty of prevention of occupational hazards, the employer shall appoint one or several workers to carry out the said activity, he shall set up a safety and health service or he shall arrange for the service to be carried out by a specialised organisation outside the company.

Article 33: Consultation with workers

7. The employer must consult workers duly in advance in relation to adopting decisions on:
 - a. Planning and organising work in the company and introducing new technologies, in all matters relating to the consequences these may have on the health and safety of workers, deriving from the choice of equipment, determination and suitability of working conditions and the impact of environmental factors on the work.
 - b. Organising and implementing safety and health activities in the company, including appointing workers to be responsible for these activities or using an external safety and health service provider.
 - c. Appointing workers to be in charge of emergency measures

Article 34: Representation and participation rights

8. Workers have the right to participate in the company on issues relating to occupational safety and health. In companies or work centres with six or more workers, their participation will be channelled through their representatives and specialised representation regulated in this chapter.